



M. G. VIDYAMANDIR'S
MAHILARATNA PUSHPATAI HIRAY ARTS, SCIENCE AND COMMERCE MAHILA
COLLEGE, MALEGAON CAMP DIST- NASHIK
EXAMINATION DEPARTMENT
ACADEMIC CALENDAR YEAR 2024-25

Sr. No.	Month	Activities
1	June 2024	Meeting with CEO, Academic Supervisor, Vice Principal, Non-Teaching Staff and Principal on following issues - ✓ Discussion on FYBA/B.Com./B.Sc. Admission Process ✓ Exam committee ✓ Declaration of all UG & PG results *
2	July 2024	Induction program for first year students of Arts, Science and Commerce stream. Meeting with principal
3	Aug. 2024	Planning of Internal Exam / Mid Sem. Exam Preparing Internal Exam question paper and answer key up-to the date. Exam committee meeting Display Internal Exam / Mid Sem. And Practical Exam Time-Table * To Conduct Internal Exam / Mid Sem. Practical Exam Time-Table *
4	Sept. 2024	Assessment of Internal Exam Papers and prepared of Mark list Students academic Activities like, Seminar, Home Assignment, Project, Excursion and Field Visit.
5	Oct.2024	Conducting University Examination of FYBA/BCom/BSc UG classes* Conducting University Examination of SY/TY UG classes (Backlog) * Conducting University Examination of SY/TY UG classes (Regular) *
6	Nov. 2024	Planning of PG Internal Exam /Practical Exam* PG Sem. – I, III Preparing question paper and answer key up-to the date. Conducting Internal Examination of PG classes * Assessment of Papers and prepared of Mark list
7	Dec. 2024	Meeting with CEO, Academic Supervisor, Vice Principal, Teaching,

		Non-Teaching Staff and Principal on following issues - Conduct of University Exam* CAP of UG First Year* Exam marks Entry on University Web portal.
8	Jan. 2025	Meeting with CEO, Academic Supervisor, Vice Principal, Teaching, Non-Teaching Staff and Principal on following issues - Conduct of University Exam* Students academic Activities like, Seminar, Home Assignment, Project, Excursion and Field Visit.
9	Feb. 2025	Planning of Internal Exam / Mid Sem. Exam* UG Sem. – II , IV, VI PG Sem. – I, III Preparing question paper and answer key up-to the date.
10	Mar. 2025	Display Internal Exam /Mid Sem. F.Y./ S.Y./ T.Y. Exam Time-Table * To Conduct Internal Exam / Mid Sem. Exam Time- Table Provide sample Mid-sem/ Internal and University question papers to the students Planning of PG Internal Exam /Practical Exam * Practical Examination of F.Y.B.Sc. * Annual Examination of FY (UG) classes *
11	April 2025	Meeting with CEO, Academic Supervisor, Vice Principal, Teaching, Non-Teaching Staff and Principal on following issues - Conduct of University Exam* Preparing question paper and answer key up-to the date. Assessment of Papers and prepared of Mark list Practical Examination of F.Y./S.Y./T.Y.B.A./B.Com./B.Sc. * University examination of UG classes *
12	May 2025	CAP of UG First Year PG Examination * Exam marks Entry on University Web portal. Exam committee meeting

* Subject to changes declared by Savitribai Phule Pune University, Pune


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